



GENESEE BUSINESS CENTER BOOKING REQUESTS

204 N. Genesee St. 2B
Waukegan, IL 60085
224.321.5380

Select all that apply

Space

Date(s)



Conference Room

Size
26x19

Capacity 14

My dates are flexible.

Date requested
1st choice
2nd choice

Time Requested
Mornings
Afternoon
Evening
Weekend



Training Room

Size
17x19

Capacity 14

My dates are flexible.

Date requested
1st choice
2nd choice

Time Requested
Mornings
Afternoon
Evening
Weekend



Office

Size
10x7

Single

My dates are flexible.

Date requested
1st choice
2nd choice

Time Requested
Mornings
Afternoon
Evening
Weekend



Workspace

Shared

Desk w/chair

My dates are flexible.

Date requested
1st choice
2nd choice

Time Requested
Mornings
Afternoon
Evening
Weekend

Name

Business Type

Email

Preferred Phone

Would you prefer a phone response?

What time of day is best for you?

Payment instructions will be emailed with booking confirmation..

Download .pdf and email to: marsha.belcher@caplakecounty.org or Call Marsha Belcher 847/249-4330 x3315